

Minutes of the Health and Safety Committee

Friday, March 15, 2013

Present: Claire Hardie, , Niloofar Irani, Marsha Melnik (chair/recorder), John Hardie (Board Liaison)

1. a) Minutes of Jan accepted. b) Agenda created and accepted.

2. Communications to and from the Board:

John

Isan has agreed that a section of the bulletin board opposite the mailboxes can be used on an ad hoc basis, for "Urgent"/"Please Read"/"Important" notices – some will have also been posted in the elevators. This option is open to all Condo committees.

3. Business arising from previous meeting:

Marsha to enquire about updating Fire Dept list.

4. Newsletter Article

Thanks to Claire for her article.

5. Emergency Protocols for Staff

Background info: The Committee had asked the Board and Management about documentation for protocols to be followed during an emergency. The Board then asked the Committee to come up with some draft protocols. We have now discovered that we do have a Fire Safety Plan that was approved by the Fire Dept in 2005. It also contains comprehensive Fire Safety Tips, almost as good as the Tips put together by Claire.

6. Neighbours

Marsha reported that the sub-committee received two responses to their call to all residents for more floor meetings. Their next meeting is on Monday, March 18.

7. Recommendations for CARP – Renovation Committee:

1. Outer front doors should be sliding doors or there should be a windbreaker put up. In heavy winds the entrance door is very difficult and hand injuries have been sustained.
2. Emergency phones for the saunas and the exercise room
3. Automatic entrance on common area doors – meeting room, washrooms etc
4. Entrance intercom system needs to be replace – many units cannot hear anything over the system
5. Special shelf(ves) for Health and Safety/Neighbours info

Marsha will send these to the chair of the committee. She will also ask if the H/S Committee can review the plans.

8. John asked that the H/S web page be looked over for possible updates.

Next meeting: Wednesday May 15 2:00 PM in the Meeting Room.